

**Cottonwood Mutual Water Company**  
Board of Directors Meeting  
Wednesday, September 18, 2019 6:00 PM

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Board Members:	Taylor Nielsen	District 1	2019
	Brent Flamm	District 2	2019
	Jim Collins	District 3	2018
	Devin Miller	District 4	2018
	Doug Dingman	Member-at-Large	2018

Visitors: None

1. President - Mike Johanson
  - a. Called Meeting to Order @ 6:06 pm
  - b. Declaration of Conflict of Interests – None
  - c. Approve Meeting Minutes form Aug 13, 2019 - Doug Dingman, 2<sup>nd</sup> Devin Miller
  - d. Approve Share Cancellations & Re-issues – Doug Dingman, 2<sup>nd</sup> Brent Flamm
2. Public Comment – None
3. Presentation by Rick Johnson a Corporate Benefits Broker with NFP @ 6:10 pm  
Explained and presented various benefit plans and costs. Answered any questions Board Members had. Left information concerning the plans he presented and the different costs.
4. Gardner Cottonwood Creek seeks will-serve approval for Cottonwoods, phase 7. Approved – Doug Dingman, Taylor Nielsen 2<sup>nd</sup>.
5. Discussed Plan Review Exemption – CMWC obtained it in Nov 2017; It expires Dec. 31, 2022.
6. Discussion concerning the creation of a Master Plan and requirements to create @ 6:46 pm.  
Discussed whether the cost would be worth it. Have asked for two quotes from 2 different Engineering Companies. Received quote from Franson they quoted \$2500.00 to \$3500.00 for sizing requirements. Franson quoted \$17,600.00 for entire Master Plan. Decided to move forward with sizing plan. Have not received quote from Gardner Engineering yet.  
Concluded that having a Master Plan would save money down the road. Decided we would like to move forward with Gardner Engineering. If quote is higher than Franson, Mike will seek approval from Board Members first.
7. Discussion concerning billing software @ 7:11 pm. Decided to change billing software from UMS to American Business Software. ABS is a lot more user friendly, gives customers the ability to pay on line, receive bill by email, and will be more cost effective. Brent Flamm, Doug Dingman 2<sup>nd</sup>.
8. Discussion/Decision for Salary review vs rates; benefits @ 7:30 pm. Salary and raises were not

Discussed. Rates and Benefits were discussed but no decisions were made.

9. Discussion on water rate increase @ 7:45 pm. Had a lengthy discussion on the various options. Discussed current income and costs of CMWC. No decision has been made.

10. Discussion concerning delinquent share assessments @ 8:40 pm. Discussed a couple of customers who have just recently paid their delinquent fees. No further discussion the matter. Ran out of time.

11. Discussion/Decision concerning board meeting schedule. Suggested options. No decision made.

12. Updates – No time to go over.

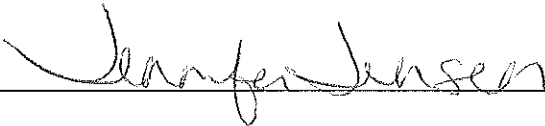
13. Board Member questions/concerns – None

14. Adjournment of Meeting @ 8:45 pm – Jim Collins, Brent Flamm 2<sup>nd</sup>.



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Mike Johanson – President



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Jennifer Jensen – Secretary



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Date Approved