

Cottonwood Mutual Water Company

Board of Directors Meeting Minutes

Wednesday, October 14, 2020; 7:00 PM

Board Members:

Taylor Nielsen	District 1	2019-22 - Present
Brent Flamm	District 2	2019-22 - Present
Jim Collins	District 3	2018-21 - Present
Devin Miller	District 4	2018-21 – moved & resigned
Doug Dingman	at-Large	2018-21 - Present
Jennifer Jensen	Secretary	- Present
Mike Johanson	Manager/President	- Present

Visitors:

1. President – Mike Johanson
 - a. Call meeting to order – 6:35pm – Doug made a motion, Brent 2nd, Unanimous
 - b. Declaration of conflict(s) of interest - None
2. Approve meeting minutes from September 9, 2020 – Doug made a motion, Brent 2nd, Unanimous
3. Approve share cancellations & re-issues – Doug made a motion, Brent 2nd, Unanimous
4. Public Comment - None
5. Introduce Kevin Wood as the new maintenance technician to take Dale's place – Kevin Wood introduced himself via zoom.
6. Capital Facilities Plan update and review by Dan White from Gardner Engineering – Dan updated the board members concerning the Capital Facilities Plan. No questions from the board members
7. Discussion possible decision on board member appointment to fill Devin's remaining term- Discussed possibility of filling Devin's remaining term. After some discussion board members decided to have Doug fill the rest of Devin's term for District 4, and have Jesse Summers fill the At-Large position. Taylor and Brent to meet Jesse via video chat.
8. Continued discussion / decision on cost sharing the upgrades necessary for the fire flow on the northwest side of the runway (total estimated cost of upgrade \$70,000 by Wasatch Civil). Taylor & Mike attended mtg with Wasatch Civil and will report on findings. Board decided to cost share \$7,000.00 plus 2 connection fees as our contribution. Motion made by Jim, Brent 2nd, - Unanimous
9. Discussion / Decision on using Nextbill as the source for processing payments. Discussion will focus on their processing fees and if CMWC should absorb, cost share, or pass on cost to the shareholder. Board decided to pass the fee on to the customers. Motion by Doug, Brent 2nd, - Unanimous
10. Questions/Answers/Adjourn @ 7:20 pm – Motion by Jim, Brent 2nd, - Unanimous



Mike Johanson - President



Jennifer Jensen - Secretary

