

Cottonwood Mutual Water Company

Board of Directors Meeting Minutes

Wednesday, January 14, 2026; 1:00 PM

Board Members:

Katie Perry	District 1	2025 – 2028	Vice-president	<i>Present</i>
John Merrett	District 2	2025 – 2028	President	<i>Present</i>
Chris Thomsen	District 3	2024 – 2027		<i>Present</i>
Cynthia Mattson	District 4	2024 – 2027	Treasurer	<i>Present</i>
Greg Watkins	M-at-L	2024 – 2027		<i>Present</i>

Staff:

Mike Johanson – Manager *Present*
Amber Rogers – Board secretary *Present*

Visitors:

Ray Nettleton
Shane Stroud
Heidi Dorius
Lynn via Zoom

1. President
 - a. Call meeting to order *John Merrett called the meeting to order at 1:00pm*
 - b. Declare any conflicts of interest *None*
2. Approve meeting minutes of December 10, 2025
Greg Watkins made the motion to approve, seconded by Cynthia Mattson, all were in favor.
3. Approve share issuance, cancellations and re-issues
Cynthia Mattson made the motion to approve, seconded by Katie Perry, all were in favor.
4. Public Comment
None
5. Manager's Report:
 - a. Update on Rollins #3 well, Mikes conversation with the DDW
Rollins Well #3 is in "inactive status" until further notice due to sand issues and high turbidity.
 - b. Airport well past coliform positive samples
There was a positive coliform test in the upper zone that was traced back to the Airport Well. Took repeat samples at the positive test location, also up and down stream. Tests came back clean. The state is pushing all culinary water systems towards chlorination; the board would like to start looking into what this entails and the costs.
 - c. Rural Water Conference, February 23 – 26th
[Annual Conference 2026](https://www.kelmanonline.com/httpdocs/files/RWAU/annualconference2026/index.html)
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Mike will be attending the Water Conference in February, board members are invited to attend.

6. Update on requiring customers to receive water bill via email instead of US Mail, and implement a \$2.00 convenience fee for bills sent by mail

Approximately 850 bill cards were sent in December, zero responses were received. The board has agreed to a \$2.00 convenience fee to go into effect July 1, 2026. Notice will be sent out with annual newsletter as well as notice on bill cards.

7. Beehive Water Solutions – System Wide Leak Detection

Our annual water loss for 2025 was 11%, which is about 12 million gallons. Mike got a proposal from Beehive Water Solutions to check for leaks in the hopes of figuring out where some of this water is going. Greg made the motion to approve hiring Beehive Water Solutions, seconded by Katie, all were in favor.

8. Discuss Gardner corporate documents request letter

Tabled for closed work meeting, would also like to speak to legal counsel

9. Review latest Tank Agreement

Tabled for closed work meeting

10. Discussion of remaining storage in Silver Leaf Reservoir.

Durst would like storage in the reservoir; the board would like to discuss it further. Work meeting scheduled for Tuesday January 20, 2026.

11. Discussion of customer account 101140-01 (Sonen)

The board made the decision that the account will stand as is and will need to be paid in full within 90 days to avoid interruption in service. Motion made by Greg to approve this decision, seconded by Cynthia, all were in favor.

12. Adjourn board meeting