

Cottonwood Mutual Water Company

Board of Directors Meeting Agenda

Tuesday, June 5, 2018

Board Members:	Brandon Love	District 1	2016 - Absent
	Robert McConnell	District 2	2016 – Phone conference/Present
	Jim Collins	District 3	2018
	Devin Miller	District 4	2018
	Doug Dingman	Member-at-Large	2018
Others:	Mike Johanson	President	Present
	Monalisa Wald	Secretary	Present

Visitors:

1. President
 - a. **Called the meeting to order at 5:38 p.m.**
 - b. Evidence of Due Call of meeting
 - c. Announcement of a quorum present
 - d. Declaration of conflict(s) of interest:
 - **Rob McConnell will not participate in voting on item 4c (Will-Serve for Village at Trapper's Loop building).**
 - *Prayer offered by Doug Dingman*
2. Public Comment - **None**
3. Reports from president
 - a. Action items from previous meeting
 - i. Conditional will-serve sent to Morgan School District and invoice for connection fees for middle school
 - ii. CT Davis Excavating contacted to repair middle zone check valves at a cost of \$8200
 - iii. Report of meeting with Doug D. (to be discussed during work mtg. segment)
 - iv. Approval of meeting minutes from May 2nd Board Meeting:
 - **Doug Dingman made a motion to approve the minutes of May 2, 2018; Devin Miller seconded the motion. All voted in favor**
 - b. Financial Report
 - i. Funds on hand
4. Business of meeting
 - a. Presentation by Devin Miller regarding opening of Silver Leaf Reservoir:
 - *Mr. Miller requested an unofficial vote on the favorability of opening the reservoir to the public. It was recommended that a proposal come from the MOA/HOA before initiating further action.*
 - b. Discussion / Decision regarding the reserve fund balance and how much money should be held in reserve

- **Rob McConnell made a motion to reduce the reserve to \$200,000 and begin transferring 10% monthly water sales to the Capital Repair and Replacement fund instead; Doug Dingman seconded the motion. All voted in favor.**
- b.1 Approval of new and cancelled water shares between May 3 - June 5, 2018:
- **Rob McConnell made a motion to approve the water shares as presented on the form; Devin Miller seconded the motion. All voted in favor.**
- c. Will-serve request from Village at Trappers Loop for one 23,325 square foot building
- **Jim Collins made a motion to use Rob McConnell's proposal of calculating water usage and billing based on the number of parking stalls; Devin Miller seconded the motion. Voting on the motion:**
Jim Collins – Yes
Devin Miller – Yes
Doug Dingman – Yes
Rob McConnell – Abstained citing conflict of interest
- d. Review and approve filing of 2017 taxes:
- **Doug Dingman made a motion to approve filing taxes for 2017; Rob McConnell seconded the motion. All voted in favor.**
- e. Discussion/Decision updated Holiday Schedule:
- i. Current holiday schedule allows seven days: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas
 - ii. Propose as new Holiday Schedule: New Year's Day, Human Rights Day (Martin Luther King Jr.), Memorial Day, Independence Day, Pioneer Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day
- **Rob McConnell made a motion to approve the proposed paid holiday schedule for company employees; Devin Miller seconded the motion. All voted in favor.**
- f. Adjourn regular meeting and enter work meeting:
- **Rob McConnell made a motion to adjourn the regular board meeting and moved to enter a work meeting; Doug Dingman seconded the motion. All voted in favor.**

5. Adjournment of meeting: **Meeting adjourned at 7:10 p.m.**

Mike Johanson, President

Monalisa Wald, Secretary

July 11th, 2018

Date Approved