

Cottonwood Mutual Water Company

Board of Directors Meeting Minutes

Wednesday, June 14, 2023; 6:32 PM

Board Members:

Earlene Lee	District 1	2022-2025	Present
Blaine Murray	District 2	2022-2025	Excused
Heidi Dorius	District 3	2021-2024	Present
Matt Bartol	District 4	2021-2024	Present
Sean Dorius	M at L	2021-2024	Present
Mike Johanson- Manager			Present

Visitors: Lisa Pettegreu, Derrik Standbridge, and Bill Chipp on Zoom
Heidi conducting the meeting due to Blaine being excused.

1. Vice President:
 - A. Called meeting to order.
 - B. Declare any conflicts of interest. None
 - C. Specify allotted time for each agenda item:
 - D. Mike would like to have Heidi sign for 7-B Plot. Cottonwood Springs needs a signature so they can get it recorded to sell the lots. Will served has already been issued. Heidi is uncomfortable to sign due to the water concerns we have after talking to Wayne Johnson & Duane Johnson, so will wait for Blaine to sign when he gets back.
2. Approve Board Meeting minutes of March 15th, 2023, May 10, 2023, and work meeting June 6, 2023. Corrections for the May 10th minutes were made and approved.
Revisions are still needed for March 15th and June 6th minutes. Motion to approve by Sean 2nd by Matt Unanimous
3. Approve share issuance, cancellations, and re-issues:
On June 6, 2022, Certificate Number 923 was issued in error to MSCRK. It has been corrected and certificate # 923 was re-issued to MEADPWKW31-0320. Correction was made in the Share Ledger also. Motion to approved cancellations, issues & reissues by Matt, 2nd by Sean Unanimous
4. Lead & copper DDW Contractor Assistance Program (21:30)
Division of Drinking Water has money available to assist with the lead & copper inventory due in October 2024. Mike filled out the application & received an e-mail of reply. DDW has instructed Sunrise Engineering to work with our system to meet requirement for the Lead & copper rule prior to the deadline of October 16, 2024. DDW will cover costs for all of Sunrises work & replacement plan. Sunrise will be reaching out to our contact person/ Mike Johanson. Looking at about 190 homes in the system and possible 60-70 homes that will need to be reached out for possible testing.
5. Discussion regarding Mtn Green Secondary Water Company letter & requesting a meeting. (25:45)
Not many people were present for the discussion. But we are in contact with Secondary Water Company to set up a meeting for discussion of the issues. Clarification if the Water Delivery Agreement was signed a year after signing the Water Storage Agreement according to Mr. Jensen. The board is not sure if the shared contract was given or if any notification given to

CMWC regarding the Water Delivery Agreement and the Storage Agreement. More clarification is needed.

- 6 Recreation Committee Briefing / Derrick Stanbridge regarding Silver Leaf Reservoir recreation: (1:02:14) discussion with Derrick Stanbridge. Also, Matt will email Earlene with the name of the HOA representative. Mike informed of the hangups of having the reservoir was opened by the state to have it open to the public. Are there any funds to open to the community? Who police's it and clean up after the people and parking. Derrick explained his ideas of water-skiing park and the issue of possible damage to the dam. Discussed getting more people on the committee to discuss and research the different options. Possibly talk to Preston Neiderhauser (unsure of spelling) on how he got the trails in the area. A meeting with the committee will be set for more discussion and a plan of direction.

Comment from Lisa Pettegreu: Would like to see it for the average public for paddle board and swimming. Possible alternate days or time for each public and private skiing.

- 7 Discussion / Decision on Radio vs Cell modem upgrades to SCADA: (38:29)
Radios that make the wells communicate together. Pricing on modems also. Have had success in the radios in the past. The cost of \$14,299.00 for six radios and all that is needed to install which breaks done to \$2,383.17 for each radio. To change out all six at same time. The last time the radios were replaced was in 2012. Motion to replace six radios by Matt 2nd by Sean Unanimous. Mike will move ahead on ordering then.
- 8 Discussion Regarding slide gate & piezometer:
Mike has reached out to Gardner Engineering: above their experience level. Reached out to Epic Engineering and have never heard back from them. Reached out to Franson Civil Engineers who is our engineer on record. They don't do piezometers but referred us to Gannett Fleming Engineering who gave a quote of installing a piezometer of \$15 – 20,000 per piezometer. Cost for the slide gate was \$31,300.00 plus another \$30 thousand with concrete, piping, fittings, and engineer & construction cost, so total cost would be about \$61,300.00. The total for both piezometer and slide gate would be \$81,300.00. If this is something board is serious in doing Mike suggests an RFP needs to be written and sent out to the various engineering firms for bids for design and cost. The control gate is a requirement not a recommendation. Motion made to acquire a couple of bids from engineering firms for the slide gate by Earlene 2nd by Matt Unanimous
- 9 Update on connecting Old Highway Chapel to System: (1:27:43)
Mike discussed unable to get together with contractor. He has checked into what the water has been used in the last five years. He estimated that they used 91 days of water. It might be possible to have more water rights. Mike will do more communicating with Gardner Engineering with his estimate of water use at 70 ERU. Church will help fund the joining into the water line with added hydrants.
- 10 Decision regarding the Juneteenth Holiday (June 19th New Federal & State Holiday)
Discussed possible floating holiday or trading of a different holiday. Employees have ten paid holidays as of today. Heidi Motion that this small company will keep the 10 paid Holidays. Earlene 2nd unanimous.
- 11 Note: Manager will be on vacation from June 20 through June 30, 2023.
Suggested to change the office hours to 9-2:00 due to the situation with the new employees not crossed trained. Phones will be forwarded to Steve and Tosha but if ok'd have Dale or Kevin be

available if needed. Put up a sign on the front door and on the website. Tosha is willing to work from 9-2:00 pm during that time frame.

- 12 Added assignment: (1:45:40) Blaine would like a have a draft of the reimbursement agreement to give to Ray Nettleton. Mike already sent one out to Gardner that was written by Chris Brimhall. Mike is not comfortable in writing a new one and suggests that our attorney write it.

- 13 Adjourn: Motion by Sean 2nd Earlene Unanimous