

## Cottonwood Mutual Water Company

Board of Directors Meeting

Tuesday, May 14, 2019 6:00 PM

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Board Members:	Taylor Nielsen	District 1	2019
	Brent Flamm	District 2	2019
	Jim Collins	District 3	2018
	Devin Miller	District 4	2018
	Doug Dingman	Member-at-Large	2018

Visitors: None

### 1. President

- a. Call meeting to order 6:02
- b. Declaration of conflict(s) of interest – N/A
- c. Approve meeting minutes from February 6, 2019; April 10, 2019 – Approved Doug Dingman & 2<sup>nd</sup> Jim Collins
- d. Approve Share cancellations & re-issues – Approved minus the two missing the names of the new owners. Doug Dingman; 2<sup>nd</sup> by Jim Collins

Public Comment – N/A

### Business of Meeting

- a. Welcomed newest board members Brent Flamm and Taylor Nielsen
- b. Discussion of will serve and fire flow as it pertains to Mountain Green Middle School - Engineering firm & State Fire Marshall said one connection will provide sufficient fire flow. Minimum fire flow will be met. Still working on getting it looped. School is suppose to have an emergency plan in place in case we have to work on that water line. There have been months of poor communication with the school district. Still need "Will Serve". Need 10" line. Taylor Nielsen will help draft letter to the school. Letter needs to state that it needs to be approved through the water company first. There's a need for a letter of indemnification waiving liability. We need to develop clearer more defined policies for Water Company. We need a master plan for future development.
- c. Discussion/Decision regarding settlement proposal with lawsuit – Board agreed to principal of settlement agreement. No one opposed.
- d. Discussion/Decision regarding power to Rollins Ranch Tank. Needs a power mixer; bid PHE \$14,815.00. Devin Miller approved. Doug Dingman 2<sup>nd</sup> it. No one opposed.
- e. Discussion/Decision on coverage when President/Manager is away on personal leave – board recommended Doug Dingman to take that responsibility.
- f. Discussion regarding staffing needs. - Board recommended Mike make a proposal stating what the added needs and responsibilities of the company are, and bring it to the next board meeting.
- g. Discussion regarding employee/board member benefits – Board said to decide what those benefits and costs will be, and bring to the next board meeting.
- h. Discussed updates listed below:
  - i. Recent repairs
    1. Two fire hydrants – Blue Jay Circle, corner Iris and Lilac Lane
      - a. Included two new valves and three setters
    2. Two water leaks – Lilac Lane, Lambs Drive
  - ii. Water loss – low of 5.0% in Sept 2018 to high of 29.6% in Feb 2019; April 2019 25.7% or 1,319,340 gallons (4.0 AF) Fixed leaks. Should improve.

- iii. Office purchase completed on 4/30/19; first mortgage payment of \$2,031.72 due June 1, 2019
- iv. Beehive Broadband invoiced for the 2019 land lease of \$9,888.00; paid on May 13, 2019
  - v. Fence being installed around Rose Hill Tanks (lower pressure zone) tanks
- vi. Sanitation Survey – Total of 61 deficiency points; 50 for roof/wall penetration seal, 20 for pump to waste discharge less than 12 inches, 1 for RH well #1 lacks means of measuring drawdown, -10 for Emergency Response Plan
- vii. Dam Inspection – main concern is outfall valve leaking
- viii. Hydro seeding of Rollins Ranch Tank
- ix. Drilling starting on Johnson well #2
- x. Water line easement between Warner's and Rollins Ranch

Board member questions/concerns – N/A

Adjournment of meeting. – 7:53 pm. Devin Miller; Jim Collins 2nd



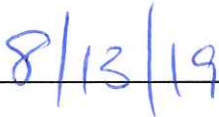
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Mike Johanson, President



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Jennifer Jensen, Secretary



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Date Approved